

## Schedule C Worksheet

**Schedule C Worksheet (Self-Employed) Provide all 1099's received and issued by your company**

Business Name:	
Is this business operated by Taxpayer or Spouse?	
Type of Business:	
Address:	
<b>Gross Sales-Do Not Include Sales Tax Collected</b>	
<b>Refunds, Returns, Allowances</b>	
<b>Labor Costs</b>	
<b>Material Costs</b>	
<b>All other Direct costs</b>	

EXPENSE CATEGORY	AMOUNT	COMMENTS
Accounting Services		
Advertising		
Bank Charges		
Commissions		
Delivery and Freight		
Dues and Subscriptions		
Employee Benefits		
Insurance-Business		
Interest		
Janitorial		
Legal and Professional Fees		
Office Expenses		
Outside Services		
Postage		
Printing		
Rent Expenses-Bulding		
Rent Expenses-Vehicles, Equipment		
Rent Expenses-Storage		
Repairs-Building, Equipment		



## Schedule C Worksheet

Security		
Supplies		
Property Tax-Business Only		
Payroll Taxes		
Telephone		
Tools		
Travel-Hotels, Plane Tickets		
Meals and Entrtainment		DOT Driver _____
Uniforms		
Utilities		
Salaries and Wges		
Disposal Fees		
Licenses and Permits		
Credit Card & Merchant Fees		
Computer and Internet Fees		
Continuing Education		
_____		
_____		
_____		
_____		

**Vehicle Information-Breakout by each vehicle-Miles MUST be reported**

Date Placed in Service \_\_\_\_\_ Year/Make/Model \_\_\_\_\_

Business Miles Driven \_\_\_\_\_ Personal Miles Driven \_\_\_\_\_

If this vehicle **does not** take the standard mileage deduction, please list actual expenses.

EXPENSE CATEGORY	AMOUNT	COMMENTS
Parking Fees and Tolls		
Fuel		
Repairs		
Tires		
Insurance		



## Schedule C Worksheet

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**Fixed Asset Purchases-Please provide a list of all assets purchased and any major repairs or improvements to buildings or vehicles that may need to be capitalized.**

**Be sure to include the following information. Please provide vehicle purchase or trade in paperwork. Please use additional sheets if necessary.**

Description

Date placed in Service

New or Used

Cost

Was this obtained via a trade in? If yes, all vehicle trade in paperwork must be supplied.

Description

Date placed in Service

New or Used

Cost

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